

FERNDALE AREA SCHOOL DISTRICT

SECTION: LOCAL BOARD PROCEDURES

TITLE: ORGANIZATION CHART

ADOPTED: MAY 15, 1991

REVISED: JANUARY 17, 2007

008. ORGANIZATION CHART

Section 1. Purpose

The purpose of administrative organization of the district is to provide an effective program of instruction for **students**.

The general administrative organization of the district shall be the single executive type, with the Board as the governing body and with all activities under the direction of the Superintendent **or his/her designee**.

Section 2. Delegation Of Responsibility

An organization chart for the district shall be prepared by the Superintendent and approved by the Board to clearly designate the relationships of all employees within the district organization. The organization chart shall be kept up to date and changes shall be approved by the Board.

All administrative staff members shall be accountable for their actions to the person above them on the organization chart.

Each employee in the district shall be accountable and responsible to the Board through the Superintendent.