

FERNDALE AREA SCHOOL DISTRICT

SECTION: PROPERTY

TITLE: SAFETY

ADOPTED: APRIL 16, 1986

REVISED: JANUARY 17, 2007

<p>1. Purpose</p> <p>2. Authority</p> <p>3. Delegation of Responsibility</p>	<p style="text-align: center;">705. SAFETY</p> <p>The Board directs that district facilities shall be maintained and operated in a condition that is safe for students, staff and visitors.</p> <p>The Board directs that a district-wide safety program shall be maintained to ensure a safe and secure environment for all students, staff and visitors as well as to protect district buildings, equipment and property. The safety program shall provide: instruction for students and staff in safety and accident protection; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational program and operation of the schools.</p> <p>The Superintendent and his/her administrative staff shall be responsible to develop and implement safety programs for the district.</p> <p>The Superintendent or designee shall prepare rules governing school safety and prevention of accidents and fire, which shall include the requirements of law and applicable regulations of various departments of state government. Such rules shall provide regulations and precautions for the safety of students in school, employees in performance of their duties, users of school vehicles, students in transit to and from school, injured students and employees, and visitors to the schools.</p> <p>COMBUSTIBLE ITEMS</p> <p>Nothing is to be stored under stairways, in rooms housing electrical equipment, in fresh air intakes, in ducts of the ventilating systems, on stairways, in corridors, or in classroom exit doorways.</p> <p>All combustible items such as paper, cartons, wood and textiles shall be kept in closets or on shelves in a mannerly condition; these supplies shall be kept to a minimum.</p> <p>Cloths, rags, books and/or paper decorations shall not be placed in contact with radiators, steam pipes or other heated surfaces.</p>
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	<p>Stage scenery, costumes and other stage properties shall be handled and stored with all precautions necessary to prevent fire.</p> <p>Excess and non-usable materials of combustible nature shall be promptly removed to reduce fire hazards.</p> <p>The hanging of flammable decorations is prohibited at all times.</p> <p>Open flames shall not be used during performances.</p> <p>All paints, oils, turpentine, shellac, varnish, lacquers, duplicating fluids, and other flammable liquids or solvents shall be kept in specially provided metal cabinets when not in use. This applies to unopened as well as opened containers.</p> <p>ELECTRICAL EQUIPMENT AND APPLIANCES</p> <p>No electrical installations are to be made in any school facility by persons not properly authorized.</p> <p>All permanent electrical equipment and applications must be installed by a certified or licensed or registered electrician.</p> <p>Only officially approved equipment and appliances must be used, in accordance with accepted safety practices.</p> <p>Approval for the use of electrical appliances and devices must be for educational purposes only and said approval must be secured by teachers from the building principal.</p> <p>The use of multiple or "octopus" wall outlet fittings is not permitted.</p> <p>CURTAINS AND DRAPES</p> <p>All curtains and/or drapes in an auditorium, or in areas equipped with a stage platform, must be flame-proofed, unless the material is non-flammable.</p> <p>No material of any kind shall be used on the glass panels of classroom doors.</p> <p>Only non-flammable curtain materials may be used on windows.</p> <p>The Superintendent or designee shall:</p> <p>SC 1518 1. Ensure curriculum to instruct students in safety and fire prevention.</p> <p>SC 1518 2. Provide required drills to instruct students in safety procedures.</p>
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<p>4. Guidelines</p> <p>School Code 510, 1518</p> <p>Board Policy 805</p>	<p>3. Review and evaluate annually district safety rules and plans.</p> <p>The Superintendent shall appoint a Safety Officer in each building of the district, who may form an advisory committee.</p> <p>Administrators/designee shall inform all staff and students of school safety rules at the beginning of the school year.</p> <p>The Superintendent shall review with the Board, as necessary, all guidelines and regulations dealing with the safety of students and staff, and the safe operation of school facilities.</p> <p><u>Administration Of First Aid And Emergency Care</u></p> <p>The district will follow the guidelines pertaining to the administration of first aid and emergency care, as provided by the Department of Health.</p> <p><u>Accidents And Accident Reports</u></p> <p>The Superintendent shall be responsible to develop procedures to be followed in treating and reporting accidents and injuries. If an accident occurs, the proper forms and reports must be completed and sent to the proper administrators.</p>
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