

# FERNDALE AREA SCHOOL DISTRICT

SECTION: SUPPORT PERSONNEL

TITLE: OVERTIME

ADOPTED: MARCH 21, 2007

REVISED:

| <b>530. OVERTIME</b>                                 |   |
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| <b>1. Authority</b>                                  | <b>In order to ensure consistent treatment of all affected employees and compliance with applicable federal law regarding payment of overtime, the Board adopts this policy.</b>  |
| <b>2. Guidelines</b><br>29 U.S.C.<br>Sec. 201 et seq | <b>In accordance with the Fair Labor Standards Act and this policy, overtime shall be paid for work in excess of 40 hours/week.</b><br><br><b>No overtime shall be scheduled or worked without prior written approval of the immediate supervisor or building principal, except in cases of exigent or emergency situations.</b><br><br><b>Overtime will be paid at the rate of time and one-half the regular rate of pay when approved in advance for time worked in excess of the normal workweek established for each class of employee.</b><br><br><b>In lieu of wage remuneration, employees may elect compensatory time off. Compensatory time shall be scheduled within a reasonable time after a request by the employee.</b> |